

SELF EMPLOYED BUSINESS LIST OF INCOME AND EXPENSES

GENERAL INFORMATION

Principal business/profession	
Business address (if different from home)	
City	
State	
Zip Code	

INCOME

	Current Year Amounts
Gross receipts or sales (Form 1099s)	*
Other income, if any (ie. interest income from business bank accounts)	

COST OF GOODS SOLD

Inventory	
Purchases (job materials, product for sale, etc)	
Cost of Labor (Direct Labor)	
Other costs, if any:	

EXPENSES

	Current Year Amounts
ACCOUNTING	
ADVERTISING	
ANSWERING SERVICE	
BAD DEBTS FROM SALES OR SERVICE	
BANK CHARGES	
CAR AND TRUCK EXPENSES	
COMMISSIONS	
CONTRACT LABOR	
DELIVERY AND FREIGHT	
DUES AND SUBSCRIPTIONS	
EMPLOYEE BENEFIT PROGRAMS	
INSURANCE (OTHER THAN HEALTH)	
INTERNET	
MORTGAGE INTEREST	
OTHER INTEREST (NOT ENTERED ELSEWHERE)	
JANITORIAL	
LAUNDRY AND CLEANING	
LEGAL AND PROFESSIONAL FEES	
MISCELLANEOUS	
OFFICE EXPENSES	
OUTSIDE SERVICES	
PARKING AND TOLLS	
PENSION AND PROFIT SHARING PLANS (CONTRIBUTIONS)	
POSTAGE	
PRINTING	
RENT (VEHICLES, EQUIPMENT, ETC)	
RENT - OTHER (OFFICE RENT)	
REPAIRS	
SECURITY	
SUPPLIES	
TAXES - (REAL ESTATE PROPERTY)	
TAXES - PAYROLL	

TAXES - SALES TAX INCLUDED IN GROSS INCOME
 TAXES - OTHER
 TELEPHONE/CELL PHONE
 TOOLS
 TRAVEL
 MEALS (TOTAL)
 DEPT. OF TRANSPORTATION MEALS (TOTAL)
 UNIFORMS
 UTILITIES
 WAGES

Other expenses:

**** NOTE: If you purchased or disposed of any business assets, please list at the end of this spreadsheet.

AUTOMOBILE EXPENSES

AUTO MILEAGE

TOTAL MILEAGE
 TOTAL BUSINESS RELATED MILES

Current Year Amounts

ACTUAL AUTO EXPENSES

PARKING FEES AND TOLLS
 GAS, LUBE, OIL CHANGEES
 REPAIRS
 TIRES
 AUTO INSURANCE
 DRIVERS LICENSE FEES
 PRESONAL PROPERTY TAXES (DMV FEES)
 AUTO LEASE OR RENT PAYMENTS
 OTHER:

BUSINESS USE OF HOME (HOME OFFICE EXPENSES)

BUSINESS USE AREA (APPROX. SQUARE FOOTAGE)
 TOTAL AREA OF HOME (APPROX. SQUARE FOOTAGE)

IF USED FOR DAYCARE BUSINESS, PLEASE TYPE "YES"

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Current Year Amounts

MORTGAGE INTEREST
 REAL ESTATE (PROPERTY) TAXES
 CASULATY LOSSES
 HOME OWNERS INSURANCE
 RENT
 REPAIRS AND MAINTENANCE
 UTILITIES

Other related expenses, if any:

